



June 20, 2024

REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **quotations for the supply and delivery of the following Various Office Supplies with a total approved budget for the contract (ABC) in the amount of Seventy-Eight Thousand Three Hundred Forty-Five Pesos (P 78,345.00).**

a. One (1) lot Common-Use Office Supplies (with ABC = PHP 33,645.00)

- 5 pcs. Stamp Pad, Felt, Bed Dimension: 60mm x 100mm min @ ABC = PhP 1,250.00
- 6 reams Colored Paper, A4, Blue, 80gsm, Size: 210mm x 297mm @ ABC = PhP 2,400.00
- 6 reams Colored Paper, A4, Yellow, 80gsm, Size: 210mm x 297mm @ ABC = PhP 2,400.00
- 200 pcs. Sign Pen, Blue, gel ink, 0.5mm needle tip @ ABC = PhP 5,000.00
- 40 packs Battery, AA, drycell, 1.5volts, 2 pcs. /pack @ ABC = PhP 2,400.00
- 40 packs Battery, AAA, drycell, 1.5volts, 2 pcs. /pack @ ABC = PhP 2,000.00
- 50 bxs. Binder Clips (19mm), 12 pcs. / box @ ABC = PhP 750.00
- 50 bxs. Binder Clips (25mm), 12 pcs. / box @ ABC = PhP 1,250.00
- 15 bxs. Binder Clips (51mm), 12 pcs. / box @ ABC = PhP 1,050.00
- 50 bxs. Paper Clip, Vinyl/Plastic Coated, 33mm @ ABC = PhP 500.00
- 50 rolls Masking Tape (24mm) @ ABC = PhP 1,000.00
- 25 pcs. Permanent Marker, Black, Felt, Bullet Type @ ABC = PhP 625.00
- 25 pcs. Permanent Marker, Blue, Felt, Bullet Type @ ABC = PhP 500.00
- 10 pcs. Whiteboard Marker, Black, Felt, Bullet Type @ ABC = PhP 200.00
- 10 pcs. Whiteboard Marker, Blue, Felt, Bullet Type @ ABC = PhP 200.00
- 10 rolls Packaging Tape (48mm) @ ABC = PhP 250.00
- 10 rolls Duct Tape (2") @ ABC = PhP 650.00
- 50 bxs. Staple Wire No. 35 @ ABC = PhP 1,500.00
- 6 bxs. Expanding Envelope, Kraft, Legal, 100pcs./box @ ABC = PhP 9,000.00
- 12 sets Marker, Fluorescent, 3 assorted colors per set @ ABC = PhP 720.00

b. One (1) lot Janitorial and Other Supplies (ABC = PHP 44,700.00)

- 10 pcs. Broom, Soft (Tambo), Made of Tiger Grass, with upper and lower stitch @ ABC = PhP 2,000.00
- 10 pcs. Broom, Stick (Ting-Ting), Made of Mature Coconut midribs, Standard Size @ ABC = PhP 300.00
- 60 packs Tissue, Interfolded Paper Towel @ ABC = PhP 2,400.00
- 60 pcs. Bathroom Deodorizer @ ABC = PhP 1,500.00
- 30 btl. Multipurpose Bleach, Liquid, 1 gal/btl. @ ABC = PhP 5,250.00
- 30 btl. Fabric Conditioner, 1 gal/btl. @ ABC = PhP 2,250.00
- 9 can Insecticide, 600ml @ ABC = PhP 2,880.00
- 30 can Disinfectant Spray, 510 grams @ ABC = PhP 9,000.00
- 10 pcs. Mop Head, Cotton @ ABC = PhP 1,000.00
- 24 gal. Liquid Hand Soap, 1gal./btl. @ ABC = PhP 4,320.00
- 40 packs Trash Bag, 37x40, XL, 10 pcs./pack @ ABC = PhP 7,200.00
- 3 btl. Muriatic Acid 29% Maximum HCl Content, 1gal/btl. @ ABC = PhP 1,200.00



- 40 rolls Jumbo Tissue Roll, 2-ply, white (at least 24cm diameter x 9cm wide, 200 meters) @ ABC = PhP 4,200.00
- 15 packs Detergent Powder, All Purpose 1kilo/pack @ ABC = PhP 1,200.00

Qualified bidders should submit their quotations to the address below **on or before June 25, 2024 (Tuesday), 10:00 AM**. Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

Mr. Cirio D. Pangan Jr.

Secretariat, Bids and Awards Committee
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