

NOTICE OF VACANT POSITIONS

As of March 23, 2020

Research, Information, Communication and Utilization Division

- I. **One (1) Senior Science Research Specialist – Contractual (PhilHealth Deployed)**
Basic Salary: Php 54,322.80/ month

Qualification Standard

Education: Bachelor's degree relevant to job

Experience: 2 years relevant of experience

Training: 8 hours of relevant training

Preferred Qualifications/ Attributes

- At least a Bachelor's Degree in Public Health, Allied Health Sciences, Development, Economics, Health Financing , Health Economics preferably with Master's Degree or units earned;
- Demonstrated capacity for evidence generation, analytical work, and policy writing related to health financing policy;
- Ability to conduct presentations, facilitate discussions, and moderate meetings;
- Relevant work experience in health financing research and policy, preferably with previous work with DOH and PhilHealth, is a plus;
- Experience in working with national or local government units, international partners or other sectoral partners;
- High proficiency in the English and Filipino language, both verbal and written;
- Proficient in computer use and office applications; proficiency in the use of statistical software is a plus

Duties and Responsibilities

1. Provide technical assistance in the conceptualization and development of priority policies of PhilHealth such as but not limited to membership, benefits development, provider payment, contracting and monitoring;
2. Provide technical support in the research policy and legislative function of Corporate Planning;
3. Supervise and coordinate work outputs of the research team and provide Department regular updates and progress reports to the Corporate Planning Department

II. One (1) Senior Science Research Specialist – Contractual (PhilHealth Deployed)
Basic Salary: Php 54,322.80/ month

Qualification Standard

Education: Bachelor's degree relevant to job

Experience: 2 years relevant of experience

Training: 8 hours of relevant training

Preferred Qualifications/ Attributes

- At least a Bachelor's Degree in Public Health, Allied Health Sciences, Development, Economics, Applied Mathematics or Social Sciences, preferably with Master's Degree or units earned;
- Training or experience in monitoring and evaluation of health system is a plus;
- Demonstrated capacity or evidence generation, analytical work, and policy writing related to monitoring and evaluation;
- Ability to conduct presentations, facilitate discussions and moderate meetings;
- Relevant work experience in health financing research and policy, preferably with previous work with DOH and PhilHealth is a plus;
- Experience in working with national or local government units, international partners or other sectoral partners;
- High proficiency in the English and Filipino language, both verbal and written;
- Proficient in computer use and office applications; proficiency in the use of statistical software is a plus

Duties and Responsibilities

1. Provide technical assistance in the conceptualization and development of monitoring and evaluation frameworks and policies for UHC priority strategies (GB, DRG, HCPN and network contracting);
2. Identify, generate and analyze necessary data to facilitate evidence based policy development;
3. Identify and provide technical assistance to mitigate operational issues and risks in monitoring and evaluating frameworks and policies for UCH priority strategies;
4. Co-pilot monitoring and evaluation policies among health care institutions;
5. Participate in technical engagements with external partners and other stakeholders that provide support in policy writing and operationalization of monitoring and evaluation;
6. Coordinate work outputs of the research team and provide regular updates and progress reports to the Health Finance Policy Sector, Corporate Planning Department, and the Office of the President and CEO as Necessary;
7. Attend to other policy and research tasks assigned by the Senior Manager- and Standards and Monitoring Department;
8. Attend regular meetings in the area of assignment;
9. Co-develop presentations, research briefs, policy notes, and other knowledge products related to M&E for internal and external customers.

III. One (1) Senior Science Research Specialist – Contractual (PhilHealth Deployed)
Basic Salary: Php 54,322.80/ month

Qualification Standard

Education: Bachelor's degree relevant to job

Experience: 2 years relevant of experience

Training: 8 hours of relevant training

Preferred Qualifications/ Attributes

- At least a Bachelor's Degree in Public Health, Allied Health Sciences, Development, Economics, Applied Mathematics or Social Sciences, preferably with Master's Degree or units earned;
- Demonstrated capacity for evidence generation, analytical work, and policy writing related to health financing policy;
- Ability to conduct presentations, facilitate discussions, and moderate meetings;
- Working knowledge of ICD-10 and ICD-9-CM is a plus;
- Relevant work experience in health financing research and policy, preferably with previous work with DOH and PhilHealth, is a plus;
- Experience in working with national or local government units, international partners or other sectoral partners;
- High proficiency in the English and Filipino language, both verbal and written;
- Proficient in computer use and office applications; proficiency in the use of statistical software is a plus

Duties and Responsibilities

1. Provide technical assistance in the conceptualization and development of policies and implementing guidelines for primary care functioning and benefits development;
2. Identify, generate, and analyze necessary data to facilitate evidence based policy development, including construction of costing framework and costing models;
3. Participate in technical engagements with external partners and other stakeholders that provide support in policy writing and operationalization for primary care financing;
4. Coordinate work outputs of the research team and provide regular updates and progress reports to the Health Finance Policy Sector, Corporate Planning Department, and the Office of the President and CEO as necessary;
5. Attend to other policy and research tasks assigned by the Vice President-Quality Assurance Group;
6. Co-develop presentations, research beliefs, policy notes, and other knowledge products related to primary care financing for internal and external consumers.

IV. One (1) Senior Science Research Specialist – Contractual (PhilHealth Deployed)
Basic Salary: Php 54,322.80/ month

Qualification Standard

Education: Bachelor's degree relevant to job

Experience: 2 years relevant of experience

Training: 8 hours of relevant training

Preferred Qualifications/ Attributes

- At least a Bachelor's Degree in Public Health, Allied Health Sciences, Development, Economics, Applied Mathematics or Social Sciences, preferably with Master's Degree or units earned;
- Experience with contracts and obligations operations research involving service delivery network analysis, or accreditation of health care facilities is a plus;
- Demonstrated capacity for evidence generation, analytical work, and policy, preferably writing related to contracting of health care facilities or networks;
- Ability to conduct presentations, facilitate discussions, and moderate meetings;
- Relevant work experience in health financing research and policy, preferably with previous work with DOH and PhilHealth is a plus;
- Experience in working with national or local government units, international partners or other sectoral partners;
- High proficiency in the English and Filipino language, both verbal and written;
- Proficient in computer use and office applications; proficiency in the use of statistical software is a plus

Duties and Responsibilities

1. Provide technical assistance in the conceptualization and development of policies and implementing guidelines for primary care functioning and benefits development;
2. Identify, generate, and analyze necessary data to facilitate evidence baed policy development, including construction of costing framework and costing models;
3. Participate in technical engagements with external partners and other stakeholders that provide support in policy writing and operationalization for primary care financing;
4. Coordinate work outputs of the research team and provide regular updates and progress reports to the Health Finance Policy Sector, Corporate Planning Department, and the Office of the President and CEO as necessary;
5. Attend to other policy and research tasks assigned by the Vice President-Quality Assurance Group;
6. Co-develop presentations, research beliefs, policy notes, and other knowledge products related to primary care financing for internal and external consumers.

V. One (1) Senior Science Research Specialist – Contractual (PhilHealth Deployed)
Basic Salary: Php 54,322.80/ month

Qualification Standard

Education: Bachelor's degree relevant to job

Experience: 2 years relevant of experience

Training: 8 hours of relevant training

Preferred Qualifications/ Attributes

- At least a Bachelor's Degree in Public Health, Allied Health Sciences, Development, Economics, Applied Mathematics or Social Sciences, preferably with Master's Degree or units earned;
- Demonstrated capacity for evidence generation, analytical work, and policy writing related to health financing policy;
- Ability to conduct presentations, facilitate discussions, and moderate meetings;
- Relevant work experience in health financing research and policy, preferably with previous work with DOH and PhilHealth, is a plus;
- Experience in working with national or local government units, international partners or other sectoral partners;
- High proficiency in the English and Filipino language, both verbal and written;
- Proficient in computer use and office applications; proficiency in the use of statistical software is a plus

Duties and Responsibilities

1. Provide technical assistance in the conceptualization and development of policies and implementing guidelines for global budget (GB) and diagnosis-related groups (DRGs)
2. Identify, generate, and analyze necessary data to facilitate evidence based policy development, including construction of costing framework and costing models;
3. Participate in technical engagements with external partners and other stakeholders that provide support in policy writing and operationalization for primary care financing;
4. Coordinate work outputs of the research team and provide regular updates and progress reports to the Health Finance Policy Sector, Corporate Planning Department, and the Office of the President and CEO as necessary;
5. Attend to other policy and research tasks assigned by the Vice President-Quality Assurance Group;
6. Co-develop presentations, research beliefs, policy notes, and other knowledge products related to primary care financing for internal and external consumers.

DOST-PCHRD encourages interested and qualified **applicants including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI)** to signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 13, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Accomplished Work Experience Sheet;
3. Performance rating **in the last rating period** (if applicable);
4. Photocopy of certificate of eligibility/rating/license; and
5. Photocopy of Transcript of Records and Diploma
6. Photocopy of training/seminars attended;
7. Photocopy of Service Record/ Certificate of Work Experience; and
8. Application Letter addressed to :
DR. JAIME C. MONTROYA

Executive Director

In compliance with the enhanced community quarantine now taking effect in different regions of the country due to the pandemic COVID-19, **QUALIFIED APPLICANTS** are advised to send through email their application requirements addressed to:

DR. BUENALIVIA N. OLATAN
ADMINISTRATIVE OFFICER V
Human Resource Management Section
Philippine Council for Health Research and Development -DOST
Saliksik Building, General Santos Avenue, Bicutan, Taguig City
Bicutan, Taguig City

pchrd.hrrecruitment@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED

JAIME C. MONTOYA, MD, MSc, Ph.D, CESO II
Executive Director

Date Posted:

