



29 August 2017

**NOTICE OF AWARD**

**ACF Consultancy and Training Services**

Unit 2721 Goldland Millenia Tower  
8001 J.M. Escriba Drive, Ortigas Center  
Pasig City, Metro Manila

Dear **Sir/Madam**:

This is to notify you that your quotation for the consultancy services for the project entitle "Development of the Philippine National Health Research System Capacity Building Committee Strategic Plan (CY 2018-2022) and Operational Plan (CY 2018)" in the amount of sixty one thousand six hundred pesos (PhP 61,600.00), is hereby approved.

You are required to deliver the outcomes within ten (10) working days after the conduction of the PNHRS Capacity Building Committee (PNHRS CBC) Strategic and Operational Planning Workshop on September 05-06, 2017.

In case of failure to make full delivery within the time specified, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**JAIME C. MONTOYA, MD., MSc., PhD, CESO III**  
Executive Director

## BAC Resolution for the Awarding of Consultancy Services

Resolution No. 37-17

**WHEREAS**, the Philippine Council for Health Research and Development (PCHRD) needed consultancy services for the project entitled "Development of the Philippine National Health Research System Capacity Building Committee Strategic Plan (CY 2018-2022) and Operational Plan (CY 2018)" with the following qualifications and functions:

1. A local consultancy firm/company with extensive experience in providing services in a government setting, as well as familiarity of the "Philippine National Health Research System";
2. Must have a prior consulting experience for at least two (2) years in the area Organization, planning and development;
3. Shall help the PNHRs Capacity Building Committee (PNHRs CBC) to develop the committee's five-year strategic (CY 2018-2022) and operational plan (CY 2018) as Guide for building the capacity of health researchers, research institutions and Consortia;
4. Shall facilitate the conduct of Strategic and Operational Planning Workshop On September 5-6, 2017 in Tagaytay City; and
5. Shall attend a pre-planning meeting with PNHRs CBC Chair and Secretariat

**WHEREAS**, the requestor/end-user solicited quotations from three (3) service providers and/or firms for this purpose;

**WHEREAS**, only one (1) firm submitted quotation;

**WHEREAS**, the following are the details of the quotation:


Name of Hotels	Offered Amount
ACF Consultancy & Training Services	Php 61,600.00


**WHEREAS**, after a thorough review of the credentials of the lone bidder, it has been found to be capable of delivering the required services.

**NOW, THEREFORE**, we the members of the Bids and Awards Committee, hereby **RESOLVE** as it is **RESOLVED**;

To recommend the awarding of contract to ACF Consultancy & Training Services and undertake the herein specified consultancy work based on agreed terms of reference:


RESOLVED, at the PCHRD office this 29<sup>st</sup> day of August, 2017.


  
**ROSELLE L. MARTONITO**  
Chair, BAC

  
**LUCILA E. ROJA**  
Vice-Chair, BAC


  
**MYLENE B. MARCO**  
BAC Member

  
**PEARL KATHLEEN C. TUMLOS**  
BAC Member

  
**WILMA I. SANTOS**  
BAC Member

  
**BUENALIVIA N. OLATAN**  
BAC Member

Approved:

  
**JAIME C. MONTOYA, MD, MSc., PhD, CESO III**  
Executive Director